



Your Custom Event Packages 2018-2019
Policies & Pricing Information

Services Available with Package

- Use of existing Ocean Lodge teak furniture and seating, tile top tables and restaurant furnishings.
- Banquet tables for hors d'oeuvre stations and/or buffets if needed
- Ocean Lodge china, glassware, stemware, silverware and hors d'oeuvre napkins
- Dedicated Event Captain and event staff in black and white attire

Venue Rental Pricing

Private Dinner (includes setup and breakdown)

- Inside of restaurant \$1000
- Patio of restaurant \$2000
- Entire Rooftop \$3000

Please note: when booking only the inside or the patio of the restaurant, the other half will be open to the public.

In order to reserve The Rooftop for a private event, a full plated or buffet meal must be part of the event package.

Venue rental time is 3 hours for the dinner or reception. Extended hours may be added to your event at an additional charge.

Accommodations & Lodging

For your Event, we can offer our 15 luxurious suites, each with their own private ocean view verandah, based upon availability.

Our custom packages offer lodging accommodation options, including the ultimate experience option of reserving all 15 suites, making our entire Tuscan Style "Villa" yours for the weekend. Weekends carry a two-night minimum stay.

As we are a luxury boutique hotel and all rate quotes are based on double occupancy. Each suite with its two full baths and additional queen sleeper can accommodate four guests and the additional two are charged \$50/day per each to include additional bedding (pre-made), and table top breakfast service, complimentary bikes and concierge service.

If fewer than 15 suites are reserved, all overnight guests must be age 14 or older.

Rates vary depending on actual dates, season, and numbers of suites reserved. Rate information will be provided once an official proposal has been requested.

Food & Beverage

Your Event Manager and Ocean Lodge Executive Chef will help create and customize culinary preferences for your event. Fabulous cuisine and spirits are available with our a la carte buffets, heavy hors d'oeuvre stations and plated meal selections.

All event food and beverage must be provided by Ocean Lodge.

A full selection of beverages are available to include your own specialty cocktail perfectly matched for the occasion if desired. Pricing options available from a la carte to event bar packages to accommodate your tastes and budget. There is a \$150 fee per bartender (second bartender required for over 75 guests).

Service Charges & Special Service Charges

A 21% service charge and 7% state sales tax will apply to all food and beverage.

Special functions may require additional service charge (for location and staffing costs) above those normally needed and will be calculated and presented to client for approval in advance.

Vendors, Rentals & Décor

While beauty and décor abound in the natural setting of Ocean Lodge, your Event Manager will assist in planning additional arrangements if you desire to create your atmosphere.

All rental items and fees, must be approved by the client and Ocean Lodge Management.

Additional tables and chairs and linen rental is procured through Ocean Lodge with prices depending upon personal selection. A variety of options are available to fit every budget.

Entertainment

In accordance with local ordinances, all entertainment must conclude no later than 10:30 pm.

All entertainment to be used on Ocean Lodge property must be approved by the client and Management. No large bands are permitted, in accordance with local ordinances and the respect of other guests. Ocean Lodge reserves the right to supervise the levels of any amplified entertainment.

Outdoor Functions

When an outdoor location is reserved, an inclement weather back-up location will also be reserved.

In cooler temperatures, outdoor standing heaters and wall heaters are available at Ocean Lodge.

The Ocean Lodge reserves the right to relocate an event to the back-up location in the event of a 30% or greater forecast of inclement weather. The decision may be made as early as five hours prior to your event.

Event Deposits

Upon selecting Ocean Lodge as your destination and signing of a Contract, a Save the Date deposit of the venue rental will be due. Your second deposit of 1/2 of the remaining anticipated event cost will be due 60 days prior to the event. The final 1/2 of the estimated cost will be due 10 business days prior to the date of the event. For any charges based on consumption or additional costs made by client request during the event, your credit card will be charged immediately following the event.

A valid credit card must be on file at all times and all deposits are non-refundable.

Your Contract will outline specific information for cancellation of an event.

Accommodation Deposits

Also due at Contract signing will be a deposit of 50% of the guest accommodations for the number of nights reserved, if applicable. This will hold the Suites for you over the dates indicated.

Beyond the rooms you wish to hold directly, if guests will be calling and paying for additional rooms individually, we will switch the individual room hold from your account to the guest account as reservations are made.

Once the rooms are reserved, your initial deposit will be applied toward your final event balance. Should your guests not book these accommodations, you will be responsible for any remaining room charges.

We're waiting to hear from you...

Ocean Lodge

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